

Minutes
Budget Review and Development Council (BRDC)
March 25, 2015 9:00-10:30 am (BA290)
Agenda

Members in Attending:

Linda King	Stephen Starnes	Cheryl Scott
Lavelle Hendricks	William Kuracina	Dina Sosa
Sal Attardo	David Scott	John Kaulfus
Steve Williams	Leigh-Ann Spates	Tim Willett
Tim Letzring	Greg Mitchell	Luis Franco
Brent Donham	Paula Hanson	Lisa Martinez
Derald Harp	Tina Livingston	Linda Openshaw
Arlene Horne	Blake Shaw	

Ex-Officio Members in Attendance:

Betty Block	Janet Anderson	Barbara Corvey
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- I. Welcome and Approval of Minutes (Tina)
Tina and Paula discussed updates from the legislative session and positive news on our formula funding and HEF allocations. They also mentioned political support for the proposed Nursing & Health Sciences Building and Institute for Competency Based Education Funding.

- II. Review of 1%/1.75% Reallocation Model (Tim Letzring)
Dr. Letzring referred to the “Strategic Reduction Budget Calculation” worksheet as of 3-10-15. He suggested that a vote be made to incorporate the 1.75% reallocation plan and stated eliminating faculty lines in the formula may be the best way to achieve the PwC goal. Dr. Letzring added the PwC report focused on salaries and we would need to do so also.

Dr. Letzring made a motion to approve the 1.75% reallocation model to help meet the \$880,000 PwC goal. Dr. Attardo seconded the motion. The motion passed with 3 members opposing the motion.

- III. Draft Reallocation Memo (Tim Letzring)
Paula reviewed the draft reallocation memo and templates with BRDC stating the purpose of the template was to capture key information for Dr. Jones’ presentation to the Board of Regents.

- IV. PwC Executive Summary/Review of NACUBO Functions (Paula)
Paula announced that the PwC report had finally been released and it would be put on the university website. She suggested that the expenditure comparisons and surveys might be

interesting to review. Lisa Martinez stated she will be looking for appropriate placement on the web. There was some discussion regarding adding a comment section to the website but most expressed it wasn't needed and employees could discuss any concerns with their supervisor as needed. If possible the report could be added to the intranet instead of the internet but that wasn't available. Paula mentioned that Dr. Jones would cover the report at the community update.

Paula discussed NACUBO functions and provided a list of departments and their NACUBO classification to help relate to the PwC report which mentions administrative efficiencies identified for academic support, student services and institutional support.

V. Sub-Committee Updates:

- a. Maximize Formula Funding (Brent Donham)
Dr. Donham stated that his committee is close to making a recommendation.
- b. Investment in Marketing (Steve Williams)
Dr. Williams gave an update on his committee's progress and stated they will be meeting Tuesday the 31st to vote on their recommendations.
- c. Accountability Measures and Long-Term Enrollment Forecasting (Sal Attardo)
Dr. Attardo gave an update on his committee's progress and stated they will be meeting Monday the 30th to vote on their recommendations.
- d. PwC Administrative Review (Tim Letzring)
- e. University Services Fee Allocation Model (Janet Anderson)
Janet stated she received no additional feedback on the proposed model that was submitted.
Tim Willett motioned for a vote to accept the proposal as is. Lisa Martinez seconded that motion. The motion passed with all in favor.

VI. Reminders: Next Meeting 4/8/15 (Paula)

- a. Future Meetings:
 - i. April 22nd